

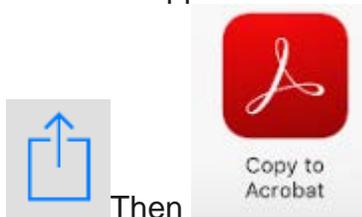
To complete the form from a mobile device you will need the adobe acrobat app.

Android users click here for Adobe

app: https://play.google.com/store/apps/details?id=com.adobe.reader&hl=en_US

iOS users click here for Adobe app: <https://itunes.apple.com/us/app/adobe-acrobat-reader/id469337564?mt=8>

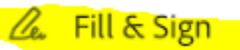
1. With the form open on your mobile device select the export button and open it within the adobe app.



2. After filling out the Form Hit the sign button



3. Next Hit "Fill & Sign"



4. Hit the Signature button and place your signature where it says "Signature of Applicant". It doesn't have to be perfect.



5. Lastly hit submit which will open an email and send the email.

To complete the form on a PC or Laptop you will need to use Internet Explorer or you will have to download the form and open it with Adobe Reader*.

*Adobe Reader can be downloaded from here: <https://get.adobe.com/reader/>

1. With the Form opened on your PC or Laptop, fill it out then click "Signature of Applicant"

Sign As: ▾

Issued by: FirstName LastName

Appearance: ▾

**FirstName
LastName** Digitally signed by
FirstName LastName
Date: 2019.02.18
16:31:07 -05'00'

Click Review to see if document content
may affect signing

Enter certificate password and click the 'Sign' button

7. Lastly Hit the submit button and choose which email to send it from. You may have to set something up if you haven't already.

Submit Form